

Constitution and By-Laws
Temple Adath Israel Sisterhood- Lexington, Kentucky
June 2009

Article 1

Name

This organization shall be known as Temple Adath Israel Sisterhood, Lexington, Kentucky.

Article 2

Mission

Sec. A. The mission of this organization shall be to foster and maintain the ideals of Reform Judaism. Sisterhood shall promote fellowship among its members and support religious, social, educational, and communal activities of the congregation.

Sec. B. This organization shall be affiliated with the Women of Reform Judaism and Central District, agencies of the Union for Reform Judaism, and shall further the Women of Reform Judaism's programs of service to Jewish and humanitarian causes.

Article 3

Membership

Sec. A. Any woman interested in the activities of this Sisterhood shall be eligible for membership.

Sec. B. The Rabbi of Temple Adath Israel and spouse shall be honorary members of this body.

Article 4

Dues

Sec. A. Membership dues are tier leveled \$72.00, \$54.00, \$36.00 (\$8.00 for Little Sister membership) per year of which \$18.00 per membership will be remitted to Women of Reform Judaism.

Sec. B. Any member delinquent for two years shall be dropped from membership.

Sec. C. Two dollars per capita shall be paid annually to Central District.

Article 5

Officers

Sec. A. The officers of this Sisterhood shall be: President, Four Vice Presidents, Recording Secretary, Corresponding Secretary, Treasurer, and Financial Secretary.

Sec. B. The president of this Sisterhood must be Jewish at the time she serves.

Sec. C. These officers shall be known as the Executive Board shall act in the event of an emergency and may, without authorization, make or permit expenditures not in excess of \$500.00.

Sec. D. Officers, when elected, shall hold these offices for a term of two years.

Sec. E. No elected officer shall serve two successive terms in the same office except by approval of the Executive Board.

Sec. F. Vacancies shall be filled by the Nominating Committee, the selection to be ratified by the Executive Board.

Sec. G. The president shall appoint a parliamentarian to serve during the president's term of office. A parliamentarian may be appointed at any time. She shall be a member of the Executive Board, with full power of the vote.

Article 6

Executive Board

Sec. A. The Executive Board shall consist of all current officers, parliamentarian, and the immediate past president.

Sec. B. Elected officers of the Women of Reform Judaism Board and Central District shall be ex-officio members of the local Executive Board with full power of the vote.

Sec. C. Women who are not affiliated with the congregation of Temple Adath Israel by holding membership either personally or through their spouse, shall not be eligible to serve on the Executive Board.

Sec. D. The Executive Board shall manage the affairs of this organization between meetings of the membership and shall recommend action taken at its sessions to the Sisterhood.

Sec. E. A board member who is absent from three consecutive regular board meetings, except for justifiable cause, shall be dismissed automatically from the board.

Article 7

Duties of Officers

Sec. A. The president shall preside at all meetings and have general supervision of the affairs of the Sisterhood. She shall appoint all local committee chairs. She shall be an ex-officio member of all committees. She may, without authorization, make or permit expenditures not in excess of \$200.00. She may call special meetings of the sisterhood or board with the approval of the Executive Board.

Sec. B. The vice-presidents in order of precedence, shall perform all duties of the president during her absence or inability to serve. Each vice-president shall be responsible for one Sisterhood department.

Sec. C. Recording secretary shall keep a record of all proceedings of the Sisterhood. She shall be custodian of all books and papers of the Sisterhood, except those especially assigned to the treasurer and financial secretary.

Sec. D. Corresponding secretary shall attend to all correspondence of the Sisterhood.

Sec. E. Treasurer shall receive all monies of the Sisterhood and shall keep a true and correct set of books of accounts showing all official transactions, receipts and disbursements. She shall deposit all funds, without delay, in the bank designated by the Executive Board.

Sec. F. Financial secretary shall receive monies for dues and be responsible for sending dues to the Treasurer, without delay. She shall keep a true and correct book and file showing the past and current paid membership, and be responsible for membership retention and complimentary and honorary memberships.

Article 8

Nominations and Elections

Sec. A. The Nominating Committee shall present a slate of officers and standing committee chairs to be considered for election.

Sec. B. The Nominating Committee shall fill all vacancies occurring in any office or standing committee. This action must be ratified by the Executive Board.

Sec. C. Anyone filling an unexpired term may be elected thereafter for another full term.

Sec. D. The Nominating Committee shall, with the consent of the Executive Board, be empowered to present the name of a standing committee chair for re-election for another term.

Sec. E. Elections of the officers and chairs of Women of Reform Judaism shall be by vote. Installation services shall be during the spring closing program.

Article 9

Committees

Sec. A. There shall be standing committees corresponding to those of Women of Reform Judaism. The chair of a standing committee shall be elected for a two- year term.

Sec. B. There shall be special committees appointed as authorized by the Executive Board.

Sec. C. Local committees may be designated to a standing committee if the president so desires.

Sec. D. A Nominating Committee, consisting of the immediate past president as chair, and two members of the Executive Board, and two members from the body at large shall be appointed by the president.

Article 10

Meetings

Sec. A. Sisterhood meetings shall be held on the third Wednesday of the month from September through May unless a change is necessitated.

Sec. B. The Executive Board shall meet monthly unless a change is necessitated.

Article 11

Temple Board Representation

Sec. A. The president of the Sisterhood shall be the voting representative on the Temple Board.

Sec. B. Should the president be an elected member of the Temple Board, she shall designate a representative.

Article 12

Delegates

Sec. A. The president shall be the official delegate representing this organization at the conventions of the Women of Reform Judaism and Central District. She may select her alternate, preferably a vice-president.

Sec. B. Additional delegates and alternates to the Women of Reform Judaism and Central District conventions shall be elected in accordance with National and District By-Laws.

Sec. C. Expenses of the president or her alternate for transportation, registration and housing for the National Biennial Convention and District Convention shall be included in the annual budget. The amount shall be determined by the Budget Committee. Registration fees for additional voting delegates shall be included in the annual budget.

Article 13

Quorum

Those members present shall constitute a quorum in both board and regular meetings.

Article 14

Amendments

The Constitution and By-Laws may be amended at any regular meeting. All proposed amendments must have been approved at a previous meeting of the Executive Board or submitted in writing. In either case, notice of such proposed changes must be given to members with the announcement of the regular meeting at which they are to be considered. Majority vote of those present is necessary to change the By-Laws.

Article 15

Fiscal Year

The fiscal year of Temple Adath Israel Sisterhood shall be July 1st to June 30.

Article 16

Robert's Rules of Order, Revised shall govern this body to which they are applicable and in which they are not inconsistent with these By-Laws.

Working Rules

1. The treasurer's books should be audited annually by one or more auditors, selected by the president. The auditor's report should be given in September.
2. Constitution and By-Laws should be reviewed at least every five years, and rewritten with changes made during these years.
3. Donations made may be earmarked to the Flower and YES Funds. Donations not earmarked for a specific fund, shall be put in the general fund. Money remaining in the Flower Fund at the end of a president's term, may be allocated at the discretions of the Executive board and 3 past presidents.
4. The president shall submit a report of the year's work at the Annual Congregational Meeting.
5. The Executive Board shall determine the amount of the annual pledge to the Religious School.
6. The Publicity Chair shall keep a scrapbook containing articles from publications of special interest for our local Sisterhood.

7. Anyone who has been a dues- paying member of Temple Adath Israel Sisterhood for 50 years shall automatically become an Honorary Sisterhood Member.

8. A one- year complimentary membership shall be extended to a daughter and/or daughter-in-law of a Sisterhood member residing in the Lexington area.